

Coastline Community College
Annual Institutional Planning Report

Department/Division

Social Sciences

Academic Year

2011-2012

Annual report submitted to the Program Review Committee on _____

Daniel Johnson

Del Boecker

Signature of Department Chair/Lead Faculty Member

Signature of Dean/Director

A. Data and Analysis

a. Program Data

	3 Years Prior	2 Years Prior	1 Year Prior
FTEs	537	603	610
FTEF	10.5	11.8	11.3
WSCH/FTEs	854	849	902
Number of Full-Time Instructors	1	2	2
Fill Rate	83.4%	82.4%	88.7%
Success Rate	61.1%	62.1%	58.2%
Persistence			
Retention	85.6%	87.9%	87.6%

Program Data Analysis

The program has seen a significant increase in FTEs. Part of this is correlated to the addition of a full-time Political Science instructor which necessitated the addition of several new sections in this discipline. The success rate has remained relatively low at about 60% and this is clearly an area where the program could improve.

b. Curriculum Data -- Use data from the previous academic year

	Additions	Revisions	Suspensions	Retirements	Current Total
Courses		1	3	1	42
Certificates 18 units or greater					0
Certificates less than 18 units		1			1
Degrees	2	1			6

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Curriculum Data Analysis

During the 2011-2012 school year there was relatively little change in Social Sciences curriculum with the exception of adding two new Transfer Model Curriculum majors as a result of the SB1440. Aside from that, the major area of revision was in Human Services. In Spring 2013 the program will begin a comprehensive curriculum to prepare for Program Review in Fall 2013.

c. Student Learning Outcomes Data

Total number of sections	41
Percentage of sections reporting on SLOs	100%

Department Discussions Regarding SLOs ("Closing the Loop")

During the Fall 2012 Department meeting we broke up into discipline groups to analyze whether course and program level SLOs needed to be revised, any changes necessary in the assessment of SLOs, and potential problem areas revealed by the SLOs data. There was also a discussion of broader issues that all disciplines in the Social Sciences face. Particular attention was paid to ways that we could improve student writing performance and encourage better reading comprehension. It was agreed that these should be areas of focus not only for the Department, but for the college as a whole.

d. Progress on 5-year Goals from most recent Program Review.

Goal	Complete	Partially Complete	Not Started	Abandoned	Comments
Create a department website to facilitate program marketing and to establish a student community.			X		This task has been difficult to complete because of ongoing changes in the college website. We were hoping to have a web master in place before we continue with this project.
Complete the identification and mapping of course, program, and degree-level SLOs and implement an effective assessment cycle.	X				All courses in the Social Sciences now have SLOs which are mapped to Program and degree level outcomes. Assessment and analysis of SLOs outcomes has been reported and discussed in department meetings.
Complete revision of all Social Sciences curriculum.	X				All courses and programs in the Social Sciences are current. There was a substantial overall of the curriculum in terms of removing courses from the catalog that are not currently taught and which are not likely to be taught in the future. Two new TMC degrees were also added.

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Continue to identify key areas of student demand and expand course offerings to meet those needs	x			This is an intrinsically open ended goal. The Social Sciences continues to work with the college to identify areas where we need to expand our offerings or schedule sections in alternative modalities. Most recently, for instance, the department worked intensively with the STAR program in the creation of a History track based upon the TMC degree which required a significant change in our scheduling.
Explore alternative ways to create student and faculty communities through the use of traditional and virtual resources.	x			There is continued recognition of the need for the creation of faculty and student communities. At the last All College meeting this was a major area of discussion in the Social Sciences. At the same time, it was recognized that while there are some things that can be done by the department, this is also a larger issue which needs to be addressed by the college as a whole.
Enhance the use of technology through the use of rich media and interactive communication methods.	x			As with the previous two goals, this is really an ongoing process. Social Sciences faculty have done an excellent job incorporating a wide variety of technological solutions in improve course quality and communication., such as the incorporation of video lessons, interactive homework sites, and use of tools such as CCCConfer.
Better accommodate students speaking English as a second language.		x		This goal has not been clearly addressed.
Improve student success rates by increased emphasis on development of basic skills.	x			This has been a subject of discussion for several department meetings. Resources which can be incorporated into courses to improve basic skills have been shared among the faculty. As with some other goals, this one is dependent in part upon college wide initiatives. Because of this, we were delighted by the college's decision to hire a full-time Student Success coordinator .
Increase the student population in on-site courses by identifying high-demand classes and improving teaching and course delivery methods.	x			There has been an increase in onsite courses offered and we hope to continue this process by expanding into the new Newport Beach facilities.

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The program has generally made good progress on its goals. However, it is clear that continuing progress is dependent upon college wide commitments in areas such as Student Success and Basic Skills, as well as support for technological innovation, such as adequate support for the college webpage and continued development of tools such as Seaport.

Analysis of Progress on 5-year Goal

B. Action Plan and Resource Request Based on Annual Data

Action	Institutional planning goals*	How action will improve student learning	Type of Resource	Resource needs, if any	Department priority**	Approximate cost	Potential Funding Source
			Equipment				
			Facilities				
			Personnel				
			Software				
			Supplies				
			Technology				
			Training				
The Social Sciences are not requesting any additional resources at this time.			Other				

*Reference specific sections of College Education Master Plan, Strategic Initiatives, 5-year Program Review Goals, Accreditation Recommendations, SLO/SAO evaluation and assessment, College Mission, or other relevant planning documents.

**Prioritize the program's resource needs with 1 being the most important and subsequent numbers being less urgent.